Burnside State High School

Smaller Smarter Safer

Vocational Education and Training
Consent to Pass on Information for Training and Assessment
RTO # 30245

Dear Parents/Guardians

There are times when Burnside State High School is required to pass on student information to a third party for the purpose of training and assessment for Vocational Education and Training.

To keep in line with the National VET Data Policy and Australian Privacy Principles, school staff are not permitted to pass on information about your student to a third party without your written permission. You will be required to sign this acknowledgement and consent form as part of your student training agreement, for those occasions when it is necessary for the School to provide relevant information about your student to another organisation (e.g. QCAA, Department of Education and Training, NCVER, ASQA, USI registry or another external RTO).

Further information on the National VET Data policy can be found at: https://docs.education.gov.au/node/46116

Students or parents/guardians can have access to their own personal assessment records at any time, by approaching the VET Teacher concerned. If the matter is not related to any one specific subject you should approach the Head of Department.

CONSENT

I…… (Student's Name), a student at Burnside State High School consent to the school in providing relevant information about me to an external organisation for the purpose of training and assessment. I understand that the school may be required to pass on my USI and LUI to external RTO's to ensure that I receive the appropriate VET certification for any units completed.

I also agree to the school showing copies of any of my VET completed assessment tasks to the QCAA on request. I understand that student work is required in order to satisfy the QCAA that all assessment is of the correct, industry standard. This acknowledgement form will be valid for the full delivery period of any certified vocational course spanning Years 10,11 and/or 12.

If you have any questions or would like more information regarding the information in this letter, please contact the school and speak with Mr Scott Sergeant (HOD of Senior Schooling).

Parent sign or electronic acknowledgement …….

Student sign or electronic acknowledgement……

K Dunn

Scott Sergeant

Kerri Dunn
Principal

Scott Sergeant
HOD Senior Schooling

Please return form to Michelle Mugliett – VET Industry Liaison Officer

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Queensland Government