Burnside State High School
Smaller Smarter Safer

Vocational Education and Training
RTO # 30245

Unique Student Identifier collection, verification and privacy form

Student details										
Student's full legal name										
Date of birth										
Unique Student Identifier										

Note: If you don't have a USI or have forgotten it, you can create or retrieve your USI at **https://www.usi.gov.au/students** on computer or mobile device.

Privacy notice: Use of your personal information and USI

You are advised and agree that you understand and consent to the use of the personal information you provide in connection with your application and verification of a Unique Student Identifier (USI).

From 1 January 2015, we *Burnside State High School* can be prevented from issuing you with a nationally recognised VET qualification or Statement of Attainment when you complete your course if you do not have a USI.

The USI is collected by the student identifiers registrar for the purpose of:

- applying for, verifying and giving a USI prior to issuance of Australian Qualification Framework (AQF) certification documentation
- replacing an authenticated AQF certification document
- recording a student's final outcomes that will be made available on the national USI register.

A student's verified USI and final assessment outcomes may be disclosed to:

- Commonwealth and State or Territory government departments, agencies and statutory bodies performing functions in relation to VET for:
  - the purpose of administering and auditing VET, VET providers and VET programs
  - education-related policy and research purposes
  - assistance with determining eligibility for training subsidies
- VET regulators to enable them to perform their regulatory functions
- VET admission bodies for the purpose of administering VET and VET programs
- current and former registered training organisations (RTOs) to enable them to deliver VET courses to the individual, meeting their reporting obligations under the Standards for RTOs and the national USI scheme
- schools for the purpose of delivering VET courses to the individual and reporting on these courses
- the National Centre for Vocational Education Research (NCVER) for the purpose of creating authenticated VET transcripts, resolving problems with USIs and the collection, preparation and auditing of national VET statistics. You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third-party contractor. You may opt out of the survey at the time of being contacted
- any other authorised person or entity required by law to access the information to perform functions in the administration of the USI system.

Your verified USI and final assessment outcomes will not otherwise be disclosed without your consent unless authorised or required by or under law.

Student declaration

☐ I hereby give permission for **Burnside State High School** to collect, verify and disclose my personal information (which may include sensitive information), along with my final outcomes in accordance with our privacy notice. This form should be read in conjunction with Burnside SHS Student Agreement Form (available on the school website).

I declare that the information I have provided to the best of my knowledge is true and correct.

The name and email address provided represents the same acknowledgment as a signature.

Student name		**Parent/carer name**	
Student signature or email address		**Parent/carer signature or email address**	
Date		**Date**	

Please return to Michelle Mugliett – VET Industry Liaison Officer