

BYOxLink – How to guide

Enrol your BYO MacOS device into Intune

Intune is a secure mobile management system that allows you to access the school's network.

These instructions will show you how to enrol a BYO Mac device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete the installation. Please see your school contact to obtain these details.

These instructions are for Ventura or later versions of MacOS. You may find some of the screens look different to the ones provided here if you have an older version of MacOS or there are changes made to Intune.

If the installation fails at any time, please re-open the Intune app and try again.

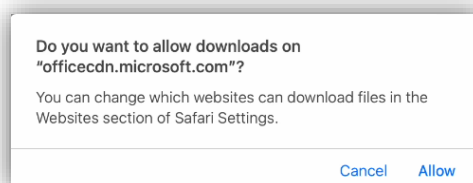
Please note: If you have any problems with installing Intune or using it afterwards, please see your school contact for assistance.

Step 1. Install Company Portal

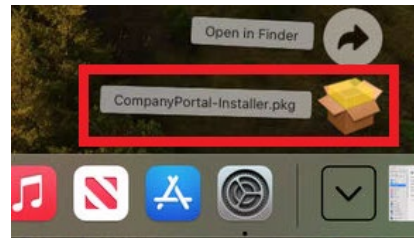
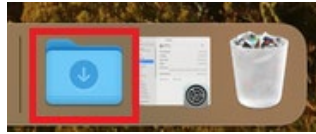
- a. To start, connect to the internet, open Safari and type in <https://aka.ms/enrollmymac>



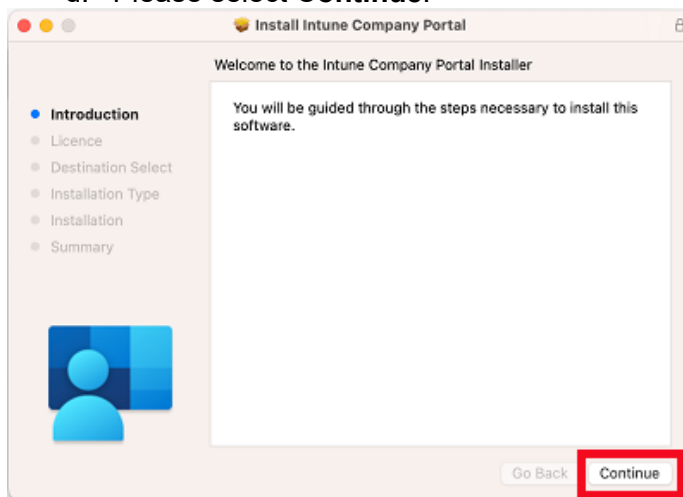
- b. Select Allow to the “allow downloads” prompt



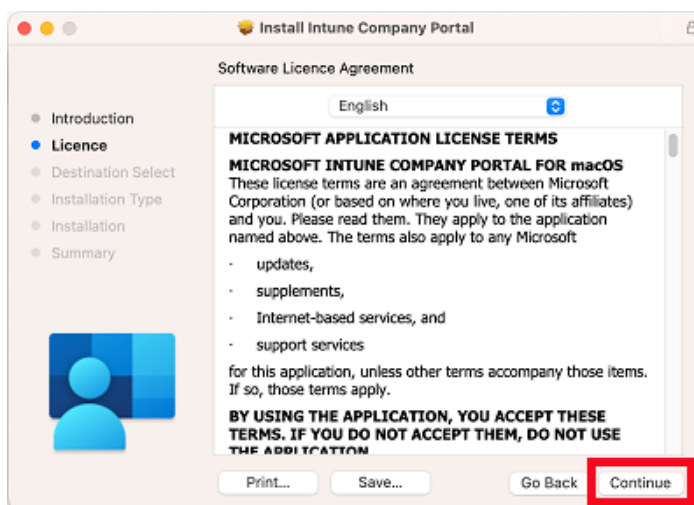
- c. Select the **Open box icon** at the bottom of your screen and then select the Company Portal Installer file.



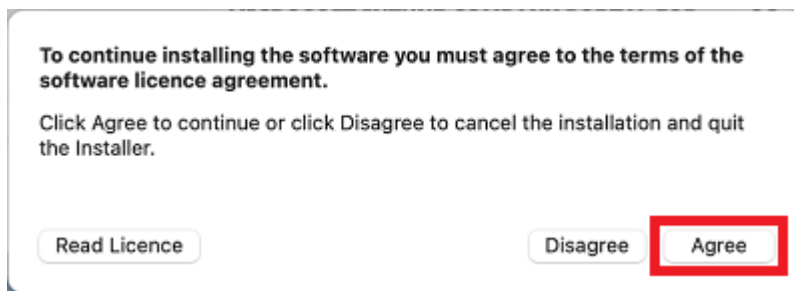
- d. Please select **Continue**.



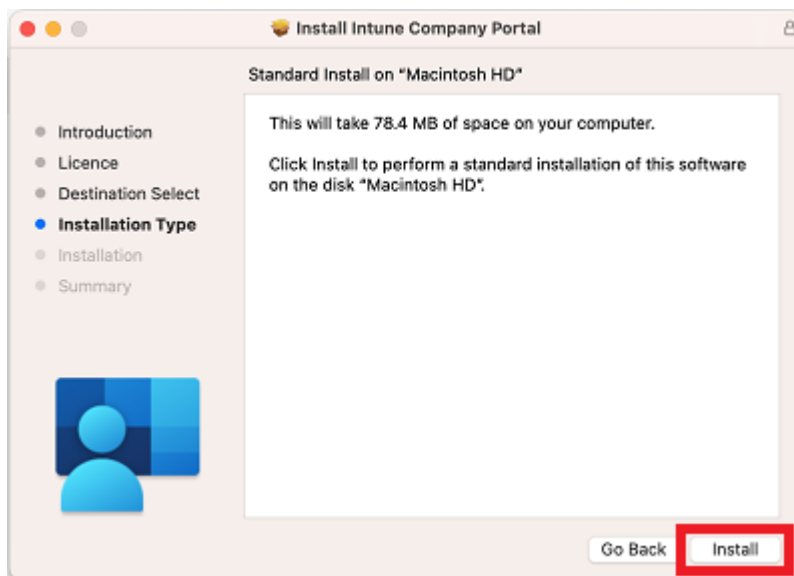
- e. Please read the license terms and then select **Continue**.



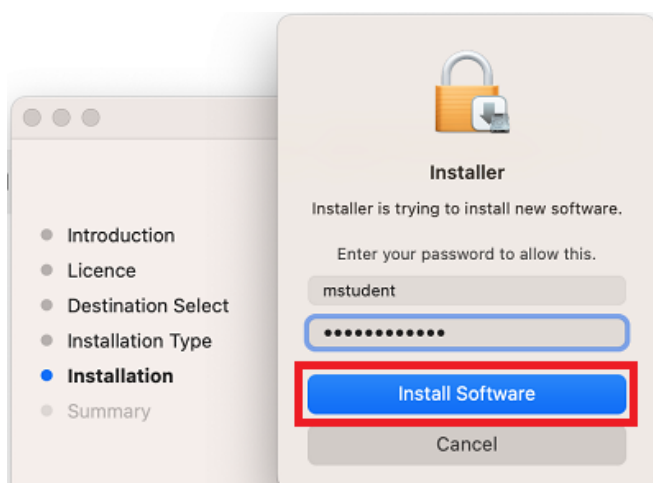
- f. Select **Agree** to accept the license terms in the pop-up window.



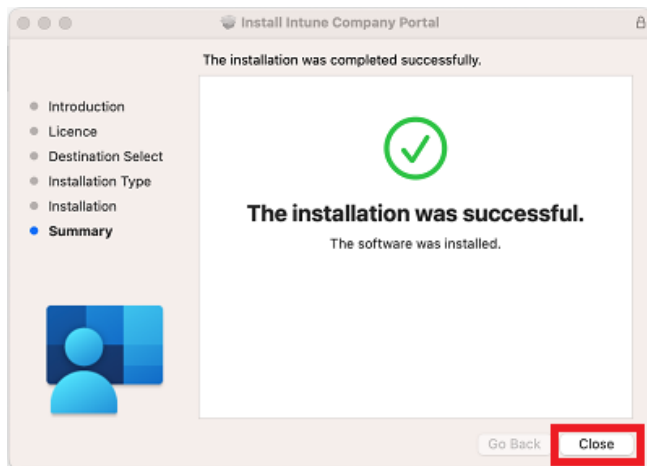
- g. Next, select **Install**.



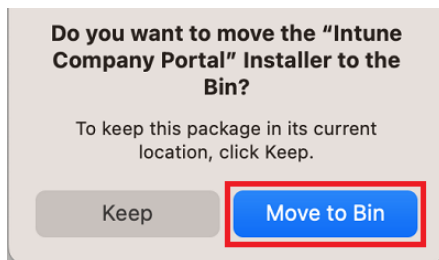
- h. Please enter your username, password of your device and select **Install Software**.



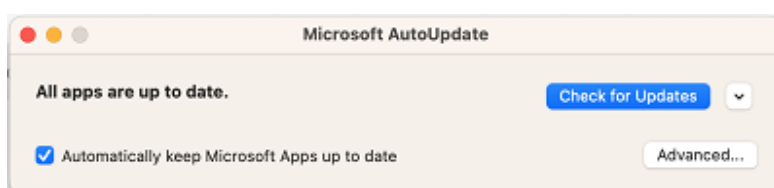
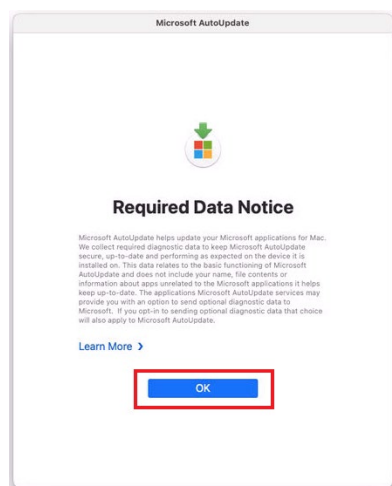
- i. When the installation has finished, select **Close**.



- j. Once the program has completed installing, please select **Move to Trash or Bin** option.

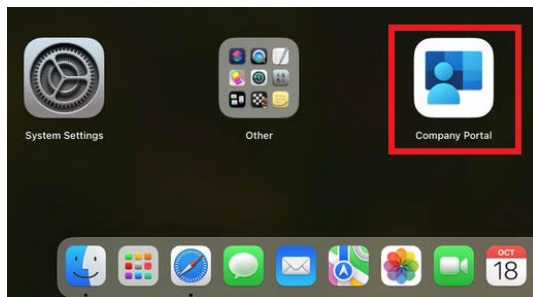


- k. The Microsoft auto update will appear. Select **OK** and Select **Update** if there are updates waiting. Once there are no more updates, you can close the Microsoft Auto Update program.

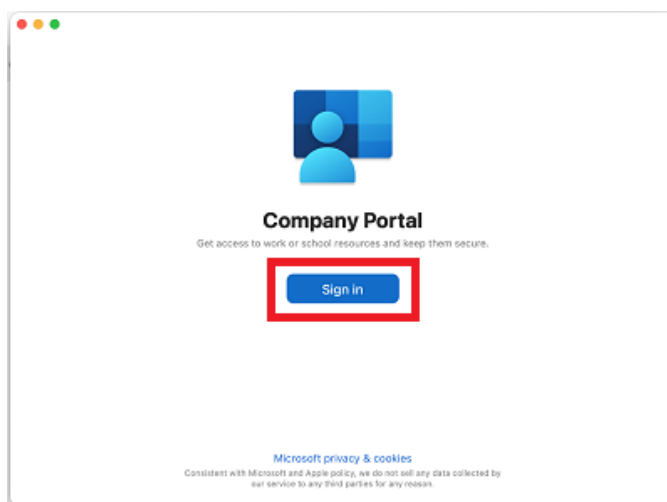


Step 2. Enrol your device into Intune

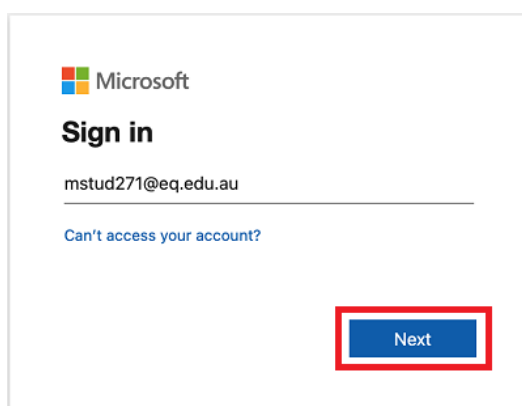
- a. Select **Launchpad** and then select the **Company Portal** app.



- b. Then, select **Sign In**.



- c. If presented with the Microsoft Sign in screen, enter your supplied EQ email address. Then, select **Next**.



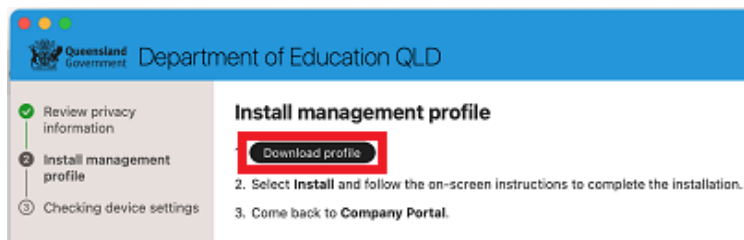
- d. Enter the username, password and accept the terms and conditions.
Then select **Sign In**.

- e. Then, select **Begin**.

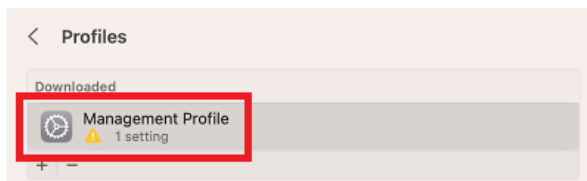
- f. This explains what your school IT administrator can and cannot see on your Mac device. Select **Continue**.



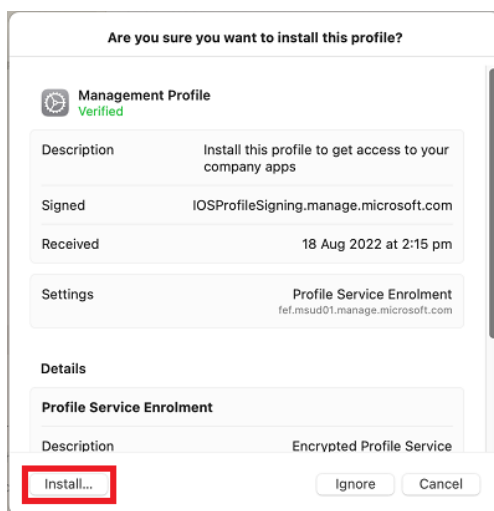
- g. Select **Download profile**.



- h. Settings will open up to the **Profiles** window. Double click the **Management profile**.



- i. Then, select **Install**.



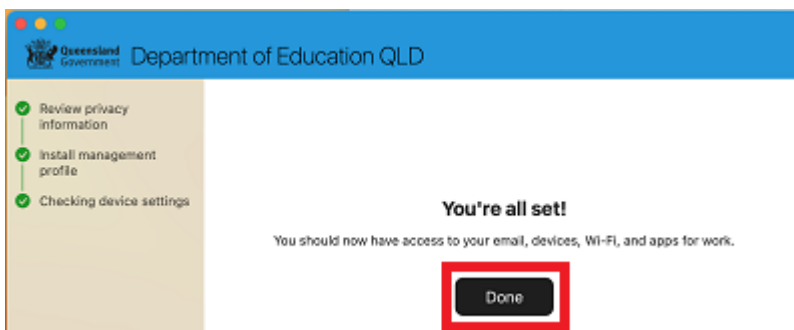
- j. Enter the username and password for your device and select **Enrol**. It may take a few minutes for the management profiles to be installed.



- k. When complete, it will show that it is now supervised and managed by the department.



- l. Go back to Company Portal and wait as it updates the device settings, then select **Done**. It may take up to 15 minutes to finish installing. You can use the device in the meantime but please keep it connected to the internet.



- m. **Close** the Company Portal.
You have now finished installing Intune.

